

Tennessee Technology Center at Shelbyville  
FERPA WAIVER  
Financial Aid Information

The Family Educational Rights and Privacy Act of 1974 establishes the privacy rights of students with regard to educational records. The act makes provision for inspection, review and amendment of educational records by the student and requires, in most instances, prior consent from the student for disclosure of such records to third parties. The consent must be in writing, signed and dated by the student and must specify records to be released, the reason for the release, and the names of the parties to whom such records will be released. The act applies to all persons formerly and currently enrolled at an educational institution. No exclusion is made for non-U.S. citizen students.

I hereby give permission for Tennessee Technology Center at Shelbyville (TTCS) personnel to provide information concerning my financial aid record to the person(s) identified below. This form must be completed in order for TTCS to comply with the request.

***PERSON(S) TO WHOM INFORMATION MAY BE RELEASED:***

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship to student

\_\_\_\_\_  
Street Address/City/State/Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Student Signature / Print Name

\_\_\_\_\_  
Date

**Waiver will be in effect until rescinded by student.**

Complete one of the following:

**Drop Off:** Financial Aid Office, TTCS Main Campus

**Mail to:** Jacqueline M. Owens, TTCS, 1405 Madison Street, Shelbyville, TN 37160

**FAX to:** 931-685-2185